

HANWELL
Rural Community
Regular Meeting of Council
September 17, 2025
Minutes

Attendance:

Mayor Dave Morrison, Councillor Holly Hyslop, Councillor Tim Fox, Councillor David Holt, Councillor Jarred Dooley(via telephone), Councillor Darren MacKenzie, Councillor Candice Dekleva, CAO/Treasurer Terri Parker, Clerk/Assistant Treasurer Sherri Johnston and Chief Murray Crouse

Absent: Deputy Mayor Susan Jonah and Councillor Lee Crouse

1. Calling to Order

Mayor Dave Morrison called the Regular Meeting to order at 7:00 p.m.

2. Approval of the Agenda

Moved by Councillor Candice Dekleva and **seconded by** Councillor David Holt to approve the agenda.

Unanimously Carried #01-09-2025

3. Consent Section

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to adopt the consent section with the removal of the Upper Kingsclear Fire Department report to be moved to Business Arising 7a.) and the CAO Treasurer's Report to be moved to 7b.)

Unanimously Carried #02-09-2025

4. Disclosures of Interest

None

5. Public Input/Inquiries

None

6. Presentations, Petitions, or Delegations

None

7. Business Arising (from Consent Section, if applicable)

- a) Upper Kingsclear Fire Department Report
Moved by Councillor David Holt and **seconded by** Councillor Darren MacKenzie to receive the fire department report for August.
Unanimously Carried #03-09-2025
- b) CAO Treasurer's Report
Moved by Councillor Holly Hyslop and **seconded by** Councillor Tim Fox to receive the CAO Treasurer's Report.
Unanimously Carried #04-09-2025
- c) Snowblower for Hanwell Place
Moved by Councillor Darren MacKenzie and **seconded by** Councillor David Holt to authorize and direct the CAO to purchase a snowblower to a maximum amount of \$4,666.00 plus HST.
Unanimously Carried #05-09-2025
- d) By-Law 36-2025 – Subdivision By-Law, second reading by title
Moved by Councillor Darren MacKenzie and **seconded by** Councillor David Holt that By-Law #36-2025, "Hanwell Rural Community Subdivision By-Law" be given its second reading by title.
Unanimously Carried #06-09-2025

"By-Law 36-2025 Hanwell Rural Community Subdivision By-Law"

8. New Business

- a) Donation Request – Kingsclear Community School
Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to accept the correspondence from Kingsclear Community School with respect to supporting their Travel Enrichment Campaign and authorize and direct the CAO to make a donation to Kingsclear Community School in the amount of \$1,000.00.
Unanimously Carried #07-09-2025
- b) Donation Request – Hanwell Para-Athlete
Moved by Councillor Holly Hyslop and **seconded by** Councillor David Holt to accept the correspondence from a resident requesting help in funding a para-athlete, who is a member of the Canadian Down Syndrome Swim Team, in her competitive swimming goals and authorize and direct the CAO to make a donation in the amount of \$500.00
Unanimously Carried #08-09-2025
- c) Donation Request – Fredericton District Soccer Association, U17 Premiership Girls Team
Moved by Councillor Tim Fox and **seconded by** Councillor Holly Hyslop to accept the

correspondence from members of the Fredericton CIBC Private Wealth U17 Premiership Girls team with respect to a donation to help offset their costs for the National Championship taking place in Kamloops, BC, and authorize and direct the CAO to make a donation to the Fredericton District Soccer Association U17 Premiership Girls team in the amount of \$800.00.

Unanimously Carried #09-09-2025

d) Silvermark Mixed-Use Development Services

Moved by Councillor Candice Dekleva and **seconded by** Councillor Tim Fox to authorize and direct the CAO to see if funds are available for this project from the 2025 budget.

Unanimously Carried #10-09-2025

e) Appointment of By-Law Officer

Moved by Councillor Jarred Dooley and **seconded by** Councillor Candice Dekleva to appoint the CAO, Terri Parker, as a by-law officer for the rural community of Hanwell.

Unanimously Carried #11-09-2025

f) Capital Water Treatment Estimates

Moved by Councillor Holly Hyslop and **seconded by** Councillor Jarred Dooley to authorize and direct the CAO to accept the estimate from Capital Water Treatment in the amount of \$6,600.00, plus HST, for a total of \$7,590.00, for the installation of a water treatment system for Upper Kingsclear Hanwell Fire Department, Station 1.

Unanimously Carried #12-09-2025

Moved by Councillor David Holt and **seconded by** Councillor Candice Dekleva to authorize and direct the CAO to accept the estimate from Capital Water Treatment in the amount of \$6,200.00, plus HST, for a total of \$7,130.00, for the installation of a water treatment system for Upper Kingsclear Hanwell Fire Department, Station 2.

Unanimously Carried #13-09-2025

g) 2026 RSC Draft Budget

Moved by Councillor Darren MacKenzie and **seconded by** Councillor David Holt to authorize and direct the Mayor of Hanwell to vote not in favour for the proposed 2026 Capital Region Service Commission budget as proposed for Hanwell services at the October 27, 2025, board meeting.

Yes Votes: Councillor Holly Hyslop, Councillor David Holt, Councillor Jarred Dooley, Councillor Darren MacKenzie, and Councillor Candice Dekleva

No Vote: Councillor Tim Fox

Motion Carried #14-09-2025

h) Expense Reimbursement – UMN Conference

WHEREAS By-Law #02-2014 states in section 5 that outside of rural community regular business, any councillor designated as a delegate or any kind of representative authorized by Council shall have lodging reimbursed in accordance with the invoice or receipt brought back by the Council member. In addition, he or she shall be reimbursed for travel expenses at the current Provincial rate per kilometer, and

WHEREAS the per diem for Mayor, Deputy Mayor, and councillors for missing salary from regular employment shall be \$300.00 when authorized by Council, and

WHEREAS Mayor Dave Morrison, Deputy Mayor Susan Jonah, and Councillor Darren MacKenzie will be attending the UMN Conference in Saint John;

Moved by Councillor Darren MacKenzie and **seconded by** Councillor David Holt to designate the above-mentioned Deputy Mayor Susan Jonah and Councillor Darren MacKenzie as representatives of Hanwell and authorize and direct the CAO to reimburse a per diem amount of \$300.00 for Friday October 3, 2025.

Unanimously Carried #15-09-2025

To be rescinded at the next meeting

9. Proclamations

10. Upcoming Activities

- a) Speeding Cheetahs hosting their running club at Hanwell Place – September 15 – October 20 – 6:00 – 6:45 p.m. Pre-registration with Speeding Cheetah's is required.
- b) Apple and Pumpkin Pie Social – September 25 from 6:30 to 8:00 p.m.
- c) Halloween Trivia Night – Hanwell Place – October 16, 2025, from 6:30 p.m. to 7:30 p.m.
- d) Witch's Brew Bash – Hanwell Place – October 17, 2025, from 7:00 p.m. to 11:00 p.m.
- e) Spookfest – Hanwell Place – October 18, 2025, from 6:00 p.m. to 9:00 p.m.

Moved by Councillor David Holt and **seconded by** Councillor Candice Dekleva to move into closed session.

Unanimously Carried #16-09-2025

CAO Terri Parker confirmed with Councillor Jarred Dooley that he was alone.

11. Closed Session

- a) Matter pursuant to s. 68(1)(b) of the *Local Governance Act*.

Moved by Councillor David Holt and **seconded by** Councillor Holly Hyslop to move from closed session and return to open session.

Unanimously Carried #17-09-2025

12. Date, Time, and Location of Next Meeting

Regular Council Meeting

Council Chambers

October 15, 2025 @ 7:00 p.m.

13. Adjournment

Moved by Councillor Tim Fox to adjourn the meeting at 8:30 p.m.

Respectfully submitted by,



Sherri Johnston
Clerk/Assistant Treasurer

Certified Correct,



Terri Parker
CAO/Treasurer



Dave Morrison
Mayor

