



CAO/Treasurer Report April 2025

CAO Report

Tenders/RFP's and Quotes:

- Recreation Master Plan

Yoho Park:

Part of the property has been cleared for the playground and parking lot. The playground equipment and pavilion have been approved by council, these can be purchased using the Canada Community Building Funds (formerly known as Gas Tax Funds). An RFP is required for the leveling of the property for a parking lot, the pavilion area and the necessary ground requirements for the playground equipment.

Motion Required: I (your name) move to authorize and direct the CAO to obtain quotes for the necessary groundwork for the parking lot, pavilion, and playground equipment area at Yoho Park. I (your name) second

Storage & Office Building in Island View:

Departments of Justice & Public Safety are no longer using our storage facility, and our staff and summer students are moving to the location.

The recreation director and parks students have been working from the offices and the CAO will be setting up an office in the coming weeks and will work there two days a week.

Traffic Concerns on Hanwell Road:

An invitation has been sent out to the Minister of Public Safety, and Minister of Transportation along with their Deputy Ministers and Executive Secretaries requesting a meeting with council, MLA Cindy Miles, invited business owners as well as the media.

Merge Program- Land Identification:

Our first meeting was held with Maps Maps Maps Geospatial Solutions Inc. (formerly known as NB Mapping), and they will be working on multiple levels of mapping for Hanwell. This program will allow us to have everything in one program so that we don't have to search various government programs such as SNB, PLANET, GeoNB, our zoning maps, government wetlands, etc.

Merge Program- Identifying Water Sources:

Ecologia.AI has been awarded the contract to work with Hanwell and Arcadia on this project. They will also be working on tool that will allow us to identify water resources that they have obtained from available data through UNB, Google, GIS, GeoNB, and watershed data. There tool will allow us to ask questions and it will research our application to find the answers. We look forward to learning more about this project and working with Ecologia.AI's team.

Motion Required: I (your name) authorize and direct the CAO to enter into a contract with MAPS MAPS MAPS Geospatial Solutions Inc and Ignite Economic Development Agency Inc for the project "Enhancing Land Identification for Strategic Community Growth" with a maximum cost of \$3,125.

Motion Required: I (your name) authorize and direct the CAO to enter into a contract with Ecologia. AI and Ignite Economic Development Agency Inc for the project "Identifying Water Sources" with a maximum cost of \$3,125.

Traffic Concerns on Hanwell Road:

An invitation has been sent out to the Minister of Public Safety, and Minister of Transportation along with their Deputy Ministers and Executive Secretaries requesting a meeting with council, MLA Cindy Miles, invited business owners as well as the media.

Summer Students:

Students have been hired; we have received funding for 6 students this year and they will start May 2025

Respectfully submitted,



Terri L Parker
CAO/Treasurer

Treasurer's Report for March & April 2025

Revenue Collected:

○ Interest for March	\$18,557.78
○ Hanwell Day Sponsorship	\$ 7,000.00
○ Golf Registrations	\$ 2,500.00
○ Recreation Director Grant	\$19,500.00
○ Hanwell Herald Advertising	\$ 230.00
○ Gym Revenue	\$ 2,693.89
○ HST Refund (Jan-March)	\$20,371.21

Expenses Paid:

○ Regular budgeted expenditures	
○ Interim Interest on BMO Loan (fire truck)	\$ 4,688.98
○ David McMath Law "In trust" (deposit on culvert & road)	\$10,000.00
○ David McMath Law "In trust" (down payment for property)	\$10,000.00
○ Turfworks Landscape & Design	\$ 5,623.50

****As per our purchasing policy, only non-budgeted payments over \$5,000 require Council approval.

Motion required for the approval of the following invoice(s):

A new double door fridge was required immediately for the Upper Kingsclear Community Centre

Motion Required: I (your name) move to approve invoice #84412 dated May 14th, 2025 from Davidson Food Equipment & Supplies in the amount of \$4,845.00 plus HST for a 2-sliding glass door refrigerator for the Upper Kingsclear Community Centre.