



## **CAO/Treasurer Report August 2025**

### **Traffic Concerns (Black Arcs & Portfolio)**

Portfolio has provided their second invoice of the contract in the amount of \$4,374.50 which is included on the Treasurer's Report. This is for work completed in August: Engagement outreach meetings with our business stakeholders, execution of the engagement sessions and the development of the draft Insights Report.

Portfolio and Black Arcs is requesting a date and time in which they could go through the report and the traffic light/roundabout scenarios on Citisketch.

Would September 22 or 23 work for Council?

### **Traffic Concerns (DTI)**

Dept. of Transportation and Infrastructure forwarded a picture of the traffic light scenario for your review, attached at the end of the report. In the email they stated that can commit to completing the project for the lights however they are not able to commit to full roundabout at this time. This is not to say that won't support a future project when the traffic congestion warrants it. The must still work out the operational management of the lights and they will follow up on this in the coming weeks. (As of today, Sept 12<sup>th</sup> we have not yet received it).

A response was given that Council would like to see the contract letter/proposal before agreeing with the traffic light. I also explained about the survey that we did with the business owners and from the 35 businesses that responded they have 1508 vehicles daily (times 2 for return) between staff and customers. DTI felt that a traffic light would suffice until 2030 based on 2-3% growth but you, council, felt that this percentage is futile when DTI is not aware of the development in the park. Forty companies have already committed and purchased property in the park and plan on building in the coming year(s), so how do you justify only a 2-3% growth without knowing the details.

In my response, I explained that I would provide you with this diagram however you would like to have a letter of the proposal with the costs and what year they will be able to commit to another option, before a motion of council is made and official permission given to move forward with the traffic light.

### **Recreation Master Plan:**

The Glenn Group had planned on having an open house on Thursday, September 18<sup>th</sup> at Hanwell Place 4-6pm and tentatively from 12-2 Upper Kingsclear Community Center. Staff hasn't received confirmation if this is happening, once we hear we will have to push advertising for the event.

**Yoho Park:**

All permits from CRSC and DTI/Public Safety have been approved and received.

TMC Contracting Ltd. has started the groundwork and Gemtec is overseeing the project.

Our playground equipment has arrived and JIL Engineering & Construction can install the equipment after the ground is leveled and during the parking lot construction.

Atlantic Post & Beam is ready to pour their forms for the pavilion and will be meeting with TMC Contracting Ltd to discuss any needs they have. The beams are done, and he will be doing the sanding, staining etc. at this shop before they are delivered to the site, therefore the progress report for payment may not be in the order as outlined on the contract.

Our civic numbers have been received and need to be put up, our number is 103.

**Hanwell Place Repairs and Maintenance:**

The air conditioning system was fixed and a few days later we had an alarm from our other system for the community hall. PMC was called and the system upstairs is not working correctly. This unit is the large blue pipes that are over the stairway, so this is going to be a labour-intensive job. The parts are estimated as a few thousand, we have not yet received the quote, but it will be 2-3 men most of the day to do this job due to the location of it. These costs can be approved by in-house under our R&M- Building budget. The quote and an update will be provided later.

Our countertop in our island got burned during one of our weekend rentals. A meeting was held with the renters' and it was explained that they would be responsible for the replacement of the countertop. We are currently getting a quote for this, however Mayor Morrison has suggested that if we need to replace it, should we replace it with stainless steel? Staff doesn't agree with this suggestion because of the size of the island and feels it will take away from the kitchen.

**Land Acquisition Update:**

The property on Hanwell Road is finalized and the tender for the woods road will be completed before the end of the month.

The property on Lunn Lane- the seller has confirmed that the survey is completed, and the lawyers said that they have everything to proceed. An update will be provided as the project progresses.

## Terri Parker

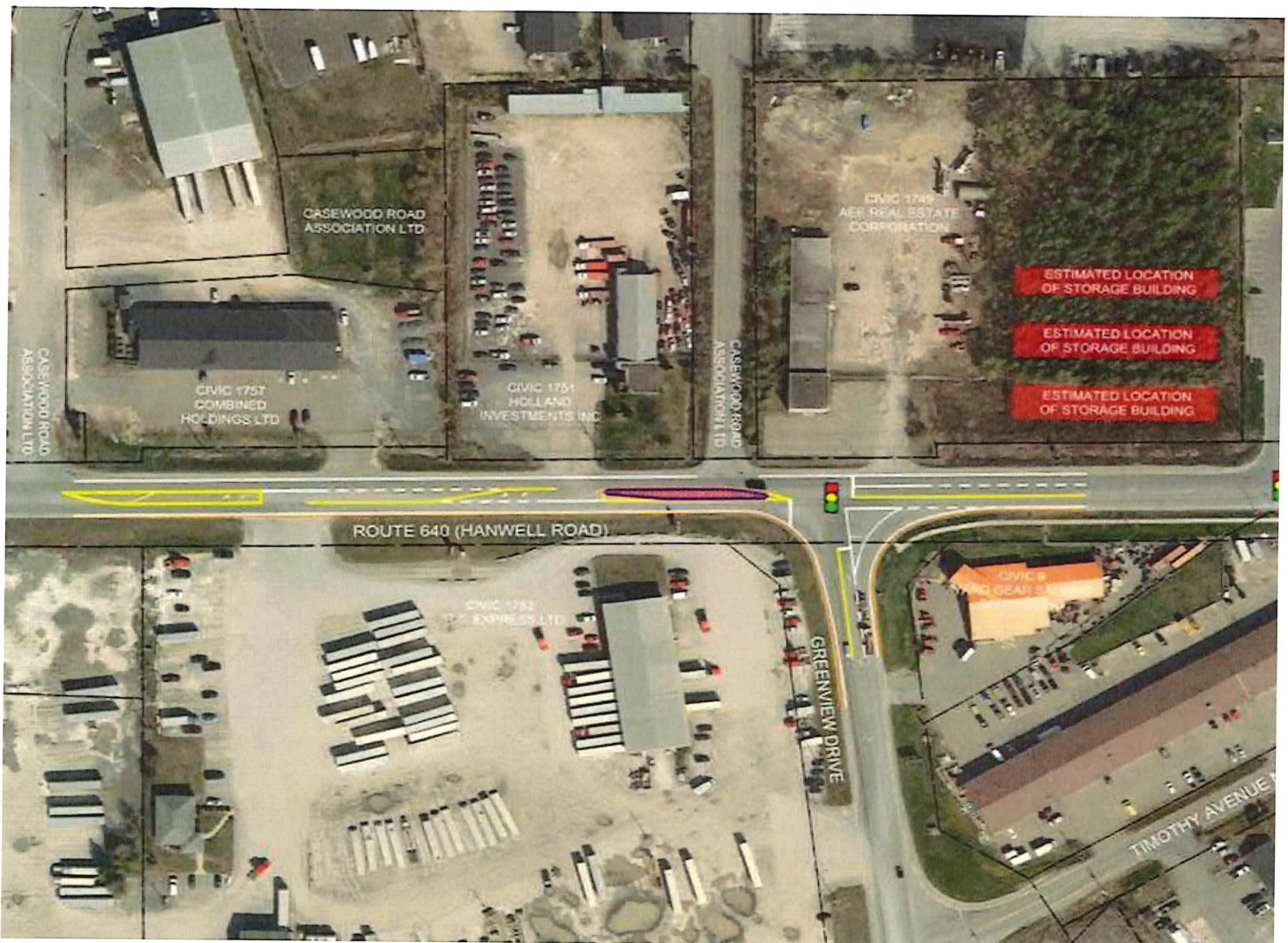
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**From:** White, Corey (DTI/MTI) <Corey.White@gnb.ca>  
**Sent:** August 27, 2025 11:40 AM  
**To:** Terri Parker; Kierstead, Roger (DTI/MTI)  
**Cc:** Dave Morrison  
**Subject:** RE: Hanwell Presentation

Terry,

Just seeing this today - Is this picture sufficient? We can commit to completing the project for the lights. However, we are unable to commit to a full roundabout at this time. That is not to say we don't support a future project when the traffic congestion warrants it, rather we have significant number of asks and we are just unable to commit to another project at this intersection, at this time.

We still must work out the operational management of the lights, as we would need your help on this. We will follow up on this in the coming weeks.



## Treasurer's Report for August 2025

### Revenue Collected:

○ Interest for August	\$ 7,388.72
○ Stay Safe Registrations	\$ 759.00
○ Tourism Levy	\$15,508.01
○ Hanwell Herald Advertising	\$ 655.50

### Expenses Paid:

○ Gallagher Insurance- Adjustment to Auto Insurance	\$ 3,859.00
○ Outreach Productions- Balance on Website	\$ 5,148.00
○ Cox & Palmer- Zoning Infraction	\$10,813.70
○ Uline Canada- Tables for UKCC	\$ 2,101.77
○ Direct Chairs- Banquet Chairs UKCC	\$10,068.61
○ Gemtec- Engineering Services for Yoho Lake Park	\$ 3,254.50

As per our purchasing policy, only non-budgeted payments over \$5,000 require Council approval. All amounts above have been given prior approval or is a budgeted expenditure.

Motion required for the approval of the following invoice(s): No motion required for August, all expenses are within the approved budget.

Regards,



Terri L Parker  
CAO/Treasurer