



CAO/Treasurer Report February 2025

CAO Report

We're Here for you NB- Intimate Partner Violence in NB petition:

We signed the petition in support of "Claire's Law" as I received the majority of council member's approval to support the cause.

Tenders/RFP's and Quotes:

- Clearing of Yoho Park Property
- Website Design
- Office Renovation

Building Operations/Custodian:

We received 3 resumes for the position and interviews started on February 7th in hopes to have this position filled permanently before the end of the month.

Rural Plan Public Meeting:

A public workshop was held on January 22 to engage the public's wishes for the rural plan revisions. The workshop was attended by about 25 residents, which resulted in a lot of good conversations.

Traffic Issues on Hanwell Road:

The traffic issues continue to grow on Hanwell Road with the congestion going in and from the Business/Industrial Park. It is imperative that Council lobbies harder for action to happen, there must be more done than writing a letter or having a meeting once every year or two. Maybe we should get the media involved? This is something that we should discuss with MLA Cindy Miles when a meeting date is determined.

Treasurer's Report for January 2025

Revenue Collected:

- Interest for month of January \$ 10,170.95

Expenses Paid:

- Regular budgeted expenditures

Right to Information and Protection of Privacy Requests and Complaints to Ombudsman.

Due to the number of requests that we are receiving and the number of complaints to the Ombud Office that leads to extensive research and investigations, the number of hours and the costs will be included each month in the treasurer's report.

(A new request was received in December, due to the holidays this will be worked on in January 2025)

RTIPPA requests- Total cost to our taxpayers since January 2025 is **\$1913.76** and this doesn't include any of council's time that was part of this request.

Year End Surplus: As stated on my last month's report we had a surplus of \$550,000 which was transferred from the General Operating Fund to our Capital Reserve Fund. When considering this transfer, it didn't include the annual transfer for the fire truck which should have also been transferred to the reserves before the end of the year.

These annual transfers were set up so that we didn't have to borrow as much from the Municipal Capital Borrowing Board in future years.

Where this transfer didn't get transferred to the reserve fund before the end of the year, the auditor would have to include this in our financial statements as "surplus" therefore in 2026 budget we would have to add it our budget as income. The auditor's suggestion is that we use the \$200,000 "annual transfer" as a down payment towards the fire truck that we are purchasing later in the month and then we won't have to borrow as much money from the Municipal Capital Borrowing Board this year and then save again for a future truck.

****As per our purchasing policy, only non-budgeted payments over \$5,000 require Council approval.

Motion required for the approval of the following invoice(s): No payments for December

Respectfully submitted,



Terri L Parker
CAO/Treasurer