

**HANWELL**  
Rural Community  
Regular Meeting of Council  
October 15, 2025  
Minutes

**Attendance:**

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor David Holt, Councillor Jarred Dooley, Councillor Lee Crouse, Councillor Darren MacKenzie, Councillor Candice Dekleva, CAO/Treasurer Terri Parker, Assistant Clerk Devon Romanick, and Assistant Deputy Chief Steve Johnston of the Upper Kingsclear Hanwell Fire Department

**1. Calling to Order**

Mayor Dave Morrison called the Regular Meeting to order at 7:00 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Candice Dekleva to approve the agenda with the following changes: add 8c.) School Bus Services in Hanwell and change Section 12. Date and Time of Next Meeting from October 15<sup>th</sup> to November 19, 2025.  
**Unanimously Carried #01-10-2025**

**3. Consent Section**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor David Holt to adopt the consent section with the removal of the Upper Kingsclear Hanwell Fire Department report, to be moved to Business Arising 7a.).  
**Unanimously Carried #02-10-2025**

**4. Disclosures of Interest**

Councillor Darren MacKenzie disclosed a conflict of interest with item 7e.)

**5. Public Input/Inquiries**

None

**6. Presentations, Petitions, or Delegations**

None

**7. Business Arising (from Consent Section, if applicable)**

- a) Upper Kingsclear Hanwell Fire Department Report  
**Moved by** Councillor David Holt and **seconded by** Councillor Lee Crouse to receive the fire department report for September.

**Unanimously Carried #03-10-2025**

- b) By-Law #36-2025 – Subdivision By-Law, third reading by title, in summary and enactment.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox that By-Law #36-2025, “Hanwell Rural Community Subdivision By-Law” be given its third reading in summary, by title, and enacted.

**Unanimously Carried #04-10-2025**

*“By-Law #36-2025, Hanwell Rural Community Subdivision By-Law”*

- c) CRSC Budget

**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Candice Dekleva to suspend the rules.

**Unanimously Carried #05-10-2025**

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Susan Jonah to authorize and direct the mayor and CAO to voice our concerns with the consultant and/or province that has been hired to do the assessment reviews of the Regional Commission, that services should be calculated on population and not on the tax base.

**Unanimously Carried #06-10-2025**

- d) Rescind Motion #15-09-2025

**Moved by** Councillor David Holt and **seconded by** Councillor Lee Crouse to rescind Motion #15-09-2025.

**Unanimously Carried #07-10-2025**

*Councillor Darren MacKenzie left Council Chambers due to declaring a conflict with item 7e.).*

- e) Expense Reimbursement – UMNb Conference

**Moved by** Councillor David Holt and **seconded by** Councillor Jarred Dooley to designate Councillor Darren MacKenzie as a representative of Hanwell and authorize and direct the CAO to reimburse a per diem amount of \$300.00, plus travel expenses, to attend the UMNb Conference October 3 - 5, 2025, as per By-Law #28-2022.

**Unanimously Carried #08-10-2025**

**Moved by** Councillor Jarred Dooley and **seconded by** Councillor David Holt to designate Deputy Mayor Susan Jonah and Mayor Dave Morrison as representatives of Hanwell and authorize and direct the CAO to reimburse travel expenses to attend the UMN Conference October 3 – 5, 2025, as per By-Law #28-2022.

**Unanimously Carried #09-10-2025**

*Councillor Darren MacKenzie returned to Council Chambers.*

## **8. New Business**

- a) Proposed Addition to Reserve – Bilijk First Nation

**Moved by** Councillor David Holt and **seconded by** Councillor Lee Crouse to accept the correspondence regarding the proposed addition to Reserve, Bilijk, and send a letter in support of the proposal.

**Unanimously Carried #10-10-2025**

- b) Christmas Holiday Closure

**Moved by** Councillor Candice Dekleva and **seconded by** Councillor Jarred Dooley that approval be given to the CAO to close the municipal office Monday December 22, 2025, resuming on Monday January 5, 2026. Staff must use vacation or time in lieu for this closure.

**Unanimously Carried #11-10-2025**

- c) School Bus Services in Hanwell

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to authorize and direct the CAO to write a letter to the Anglophone West School District, as well as the department of transportation, in regard to the bussing, removal of the second bus from the Upper Kingsclear through Island View area. Children are now getting on the bus too early in the morning and the second bus needs to be reinstated.

**Unanimously Carried #12-10-2025**

## **9. Proclamations**

## **10. Upcoming Activities**

- a) Speeding Cheetahs running club - Hanwell Place – Last night October 20, 2025, from 6:00 p.m. to 6:45 p.m.
- b) Halloween Trivia Night – Hanwell Place – October 16, 2025, from 7:00 p.m. to 8:00 p.m.
- c) Witch's Brew Bash Dance – Hanwell Place – October 17, 2025, from 7:00 p.m. to 11:00 p.m.
- d) Spookfest – Hanwell Place – October 18, 2025, from 6:00 p.m. to 9:00 p.m.

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Tim Fox to move into closed session.

**Unanimously Carried #13-10-2025**

**11. Closed Session**

a) Matter pursuant to s. 68(1)(b) of the *Local Governance Act*.

**Moved by** Councillor Tim Fox and **seconded by** Councillor Candice Dekleva to move from closed session and return to open session.

**Unanimously Carried #14-10-2025**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor David Holt to authorize and direct the CAO to continue monitoring the unsightly premises, under the Order to Comply, with the by-law officer of the Capital Region Service Commission, and provide an update at the next meeting of council.

**Unanimously Carried #15-10-2025**

**12. Date, Time, and Location of Next Meeting**

Regular Council Meeting

Council Chambers

November 19, 2025 @ 7:00 p.m.

**13. Adjournment**

**Moved by** Councillor David Holt to adjourn the meeting at 7:48 p.m.

Respectfully submitted by,

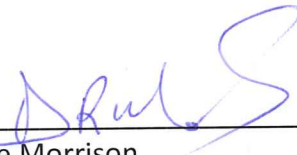


Devon Romanick  
Assistant Clerk

Certified Correct,



Terri Parker  
CAO/Treasurer



Dave Morrison  
Mayor