

**Hanwell Rural Community  
Special Meeting of Council  
October 28, 2025**

**Attendance:**

Mayor Dave Morrison, Deputy Mayor Susan Jonah (late arrival), Councillor Holly Hyslop, Councillor Tim Fox, Councillor Jarred Dooley (via telephone), Councillor Darren MacKenzie, Councillor Candice Dekleva, CAO/Treasurer Terri Parker, and Clerk Sherri Johnston

**Absent:** Councillor David Holt, Councillor Lee Crouse

**1. Calling to Order**

Mayor Dave Morrison called the Special Meeting to order at 7:01 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Candice Dekleva to approve the agenda.

**Unanimously Carried #16-10-2025**

**3. Disclosures of Interest**

None

**4. Recycling**

The CAO gave an update on recycling for the residents of Hanwell who only receive monthly pickups. Circular Materials will look into the possibility of biweekly pickups for those that do not currently receive that service.

**5. Physician Recruitment**

Capital Region Service Commission signed a contract to assist communities in attracting and retaining physicians and they are asking communities to identify top priorities.



6. **Mayor and Council Compensation**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Candice Dekleva to authorize and direct the CAO to adopt the guidelines from the Elected Official's Compensation Guide of the Association francophone des municipalités du Nouveau-Brunswick (AFAMB) based on the deputy mayor being paid 45% and councillors being paid 40% of the mayor's salary based on a starting rate of \$47,300.00 to come into effect January 1, 2026.

**Unanimously Carried #17-10-2025**

7. **Remuneration By-Law #28-2022 Amendment – First reading**

**Moved by** Councillor Tim Fox and **seconded by** Councillor Darren MacKenzie that amendments to By-Law #28-2022, "A By-Law Respecting the Remuneration of Mayor and Councillors", be given its first reading by title.

**Unanimously Carried #18-10-2025**

"A By-Law Respecting the Remuneration of Mayor and Councillors"

8. **Closed Session**

**Moved by** Councillor Tim Fox and **seconded by** Councillor Darren MacKenzie to go into closed session.

**Unanimously Carried #19-10-2025**

- a) Matter pursuant to s68(1)(c) of the *Local Governance Act*
- b) Matter pursuant to s68(1)(d) of the *Local Governance Act*

*Deputy Mayor Susan Jonah entered council chambers at 7:58 p.m.*

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Candice Dekleva to come out of closed session and go back into open session.

**Unanimously Carried #20-10-2025**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Jarred Dooley to award the tender for Station 3 drainage repair to TMC and Associates Inc. for the tender price of \$56,366.40, plus HST, for a total of \$64,821.36, on the condition that a hold back in the amount equivalent to the cost of paving if not completed in 2025 and on the condition that proof of insurance in the amount of \$5 million is provided and a copy of the WorksafeNB clearance certificate is received.

**Unanimously Carried #21-10-2025**



**Moved by** Councillor Candice Dekleva and **seconded by** Deputy Mayor Susan Jonah to award the request for proposal to conduct a comparative human resources needs assessment for the purpose of evaluating Hanwell's current and future staffing levels in relation to comparable municipalities to Porter O'Brien Agency Inc. in the amount of 26,500.00 plus HST, for a total of 30,475.00.

**Unanimously Carried #22-10-2025**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Candice Dekleva to authorize and direct the CAO to award the RFP for the Woodland Road entrance to a maximum of \$10,000.00.

**Unanimously Carried #23-10-2025**

**9. Adjournment**

**Moved by** Councillor Tim Fox **seconded by** Councillor Holly Hyslop to adjourn the meeting at 8:31 p.m.

**Unanimously Carried #24-10-2025**

Respectfully submitted by,

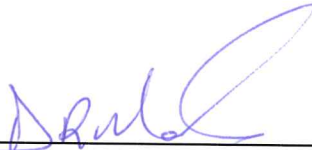


Sherri Johnston  
Clerk/Assistant Clerk

Certified Correct,



Terri L. Parker  
CAO/Treasurer



Dave Morrison  
Mayor



