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HANWELL
Rural Community
Regular Meeting of Council
March 18, 2026
Minutes

Attendance:

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor Jarred Dooley, Councillor Darren MacKenzie, Councillor Candice Dekleva, CAO/Treasurer Terri Parker, Clerk/Assistant Treasurer Sherri Johnston, Assistant Deputy Chief Steve Johnston, Raghav Parikh and Melinda Parks, Development Officers with Capital Region Service Commission and Jeff Melanson, Hanwell Days Concert Committee

Absent: Councillor Lee Crouse

1. Calling to Order

Mayor Dave Morrison called the Regular Meeting to order at 7:00 p.m.

2. Approval of the Agenda

Moved by Councillor Holly Hyslop and **seconded by** Councillor Tim Fox to approve the agenda.

Unanimously Carried #01-03-2026

3. Consent Section

Moved by Councillor Jarred Dooley and **seconded by** Deputy Mayor Susan Jonah to adopt the consent section with the removal of the Upper Kingsclear Hanwell Fire Department report, to be moved to Business Arising 7a.)

Unanimously Carried #02-03-2026

4. Disclosures of Interest

CAO Terri Parker declared a Conflict of Interest with item #11a.

5. Public Input/Inquiries - None

6. Presentations, Petitions, or Delegations

- a) Capital Region Service Commission – draft By-Law #37-2026 - Hanwell Rural Community Plan

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Candice Dekleva that the Council of the Hanwell Rural Community hereby direct the Clerk to request, in writing,

the written views of the CRSC Planning Review and Adjustment Committee with respect to the new rural plan for Hanwell Rural Community, to be made within 55 days; that the public notice requirements of section 111 of the Community Planning Act be fulfilled; that the appropriate by-law to adopt Hanwell Rural Community Rural Plan (By-Law 37-2026), be prepared; and that Wednesday, April 15th, 2026 at 7:00 PM, at Council Chambers in the Hanwell Municipal Office be set as the time and place for the consideration of objections or support to the proposed by-law.

Unanimously Carried #03-03-2026

- b) Hanwell Days Concert Committee

Moved by Councillor Holly Hyslop and **seconded by** Councillor Jarred Dooley to accept the Hanwell Days Concert Committee funding request of \$25,000.00 to be taken out of the Tourism Levy.

Unanimously Carried #04-03-2026

7. Business Arising (from Consent Section, if applicable)

- a) Upper Kingsclear Fire Department

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Candice Dekleva to receive the fire department report for March.

Unanimously Carried #05-03-2026

- b) Madison Heights Subdivision 2025-1 Phase 2

Moved by Councillor Tim Fox and **seconded by** Councillor Jarred Dooley that the rural community of Hanwell requests a sum of money up to 8% of the value of the property in the amount of \$24,783.92 as per similar sales on SNB property Assessments online as defined in the table below.

Lot #	Sq m price	Total	8%
Lot 24-9 ¹	NA	\$0	\$0
Lot 24-10	4634 sq m @ \$11.09 per sq m	\$51,391.06	\$4,111.28
Lot 24-11	4484 sq m @ \$11.09 per sq m	\$49,727.56	\$3,978.20
Lot 24-12	4729 sq m @ \$11.09 per sq m	\$52,444.61	\$4,195.57
Lot 24-13	4670 sq m @ \$0 per sq m	\$51,790.30	\$4,143.22
Lot 24-14	4650 sq m @ \$11.09 per sq m	\$51,568.50	\$4,125.48
Lot 24-15	4768 sq m @ \$11.09 per sq m	\$52,877.12	\$4,230.17
Total	27,935 sq m	\$309,799.15	\$24,783.92

1 As lot 24-9¹ abuts a public road that was in place and paved before the Hanwell Rural Community Subdivision By-Law 08-2015; it will not be included in the LFP calculations.

Unanimously Carried #06-03-2026

8. New Business

- a) Policy # 2026-02 – Equipment Loan and Use Policy

Moved by Councillor Candice Dekleva and **seconded by** Councillor Darren MacKenzie to adopt Policy 2026-02 – Equipment Loan and Use Policy”.

Unanimously Carried #07-03-2026

- b) Policy # 2026-03 - Smoke-Free Workplace Policy

Moved by Councillor Jarred Dooley and **seconded by** Councillor Tim Fox to adopt Policy 2026-03 – Smoke-Free Workplace Policy”.

Unanimously Carried #08-03-2026

- c) Policy # 2026-06 – Volunteer Firefighter Recognition and Community Centre Rental Policy

Moved by Councillor Holly Hyslop and **seconded by** Councillor Candice Dekleva to adopt Policy 2026-06 – Volunteer Firefighter Recognition and Community Centre Rental Policy”.

Unanimously Carried #09-03-2026

- d) By-Law #38-2026 – A By-Law Respecting the Upper Kingsclear Hanwell Fire Department – first reading by title

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Jarred Dooley that By-Law #38-2026, ““A By-Law Respecting the Upper Kingsclear Hanwell Fire Department” be given its first reading by title.

Unanimously Carried #10-03-2026

“A By-Law Respecting the Upper Kingsclear Hanwell Fire Department”

- e) Merge 2.0 – Site plan for David Bell Park

Moved by Councillor Jarred Dooley and **seconded by** Councillor Holly Hyslop to authorize and direct the CAO to apply for a site plan for David Bell Park via the Merge Program.

Unanimously Carried #11-03-2026

- f) Signalized intersection Route 640 and Greenview Drive

This will be further investigated. <https://www.youtube.com/watch?v=K0O40EgHRH8> at 31.04

g) Purchase of Side-by-Side

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Holly Hyslop

WHEREAS the Rural Community of Hanwell currently utilizes a side-by-side utility vehicle for park and trail maintenance; and

WHEREAS the existing side-by-side is nearing the end of its serviceable life cycle; and

WHEREAS a side-by-side utility vehicle is an important operational tool for maintaining municipal parks and trails; and

BE IT RESOLVED that Council authorize the CAO to proceed with the replacement of the existing side-by-side utility vehicle and authorize and direct the CAO to purchase a Kabota RTV-X Cab in the amount of \$40,187.79 plus HST totaling \$46,215.96.

Unanimously Carried #12-03-2026

9. **Proclamations** – Purple Day March 26, 2026

WHEREAS Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world, and

WHEREAS epilepsy is one of the most common neurological conditions, estimated to affect over 50 million people worldwide and 42 people in Canada are diagnosed every day, and

WHEREAS one in ten persons will have at least one seizure during his or her lifetime, and

WHEREAS the public is often unable to recognize common seizure types, or how to respond with appropriate first aid, and

WHEREAS Purple Day will be celebrated on March 26 annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally. Now, therefore, I, Mayor Dave Morrison, do hereby proclaim March 26, 2026, “Purple Day”, in an effort to raise awareness of epilepsy in Canada.

Dave Morrison, Mayor

10. **Upcoming Activities**

a) Special Meeting of Council – March 23, 2026, at 6:30 p.m.

b) Easter Eggstravaganza – March 28th from 2:00 p.m. to 4:00 p.m., Hanwell Place

CAO Terri Parker left council chambers at 7:41 p.m.

Moved by Councillor Jarred Dooley and **seconded by** Councillor Holly Hyslop to move into closed session.

Unanimously Carried #13-03-2026

11. **Closed Session**

a) Matter pursuant to S. 68 (1)(j) of the *Local Governance Act* (labour and employment matters, including negotiation of collective agreements)

Moved by Councillor Holly Hylsop and **seconded by** Councillor Candice Dekleva to move from closed session and return to open session.

Unanimously Carried #14-03-2026

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Jarred Dooley

WHEREAS Hanwell is growing at a fast pace and, our current staffing position is CAO/Treasurer, and

WHEREAS council wishes to separate these two positions, and

WHEREAS CAO/Treasurer Terri Parker has requested that she would like to remain in the treasurer position,

I Deputy Mayor Susan Jonah move that we appoint Terri Parker as full time treasurer for Hanwell and ask that she remain as acting CAO with her current salary until a new CAO can be hired.

Unanimously Carried #15-03-2026

12. Date, Time, and Location of Next Meeting

Regular Council Meeting

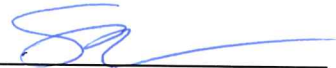
Council Chambers

March 18, 2026 @ 7:00 p.m.

13. Adjournment

Moved by Deputy Mayor Susan Jonah to adjourn the meeting at 8:15 p.m.

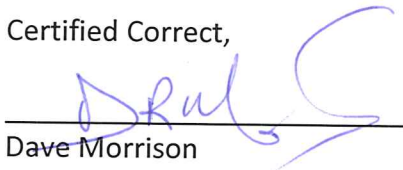
Respectfully submitted by,



Sherri Johnston

Clerk/Assistant Treasurer

Certified Correct,



Dave Morrison

Mayor

