



CAO/Treasurer Report March and April 2026

Staffing: We have hired a part-time custodian- please stop in and welcome Josephine.

CAO Recruitment: Porter O'Brien is currently doing the recruitment, we are in hopes of doing interviews the last week of April and the successful candidate can be hired the first week of May. This will allow for a few weeks of training before the training sessions for the newly elected council. At that time, the CAO/Treasurer will be separated into two positions which I will continue with the treasurer role.

Recreation Master Plan: The Recreation Department is finalizing the plan with the Glenn Group. This plan was through a lot of hard work and consultations with council, staff and our residents.

Silvermark Consulting- We are continuing to work the consultant and MLA Cindy Miles to determine the vision and goals of a Care Facility. Information is being gathered to determine which types of care is needed in Hanwell.

Community Wildfire Resiliency Plan (CWRF)- The plan is finalized except a few grammatical errors are being fixed. The plan will be on the April meeting for adoption. The documents have been filed for the reimbursement grant of \$90,000.

Climate Change Adaption Plan- Staff are working with Stantec and the Province to complete our plan. An in-person committee meeting will be held on April 22, 2026 from 9-5pm. A staff report is provided in the April agenda package.

Physician Recruitment- The CAO/Treasurer has been working with a group under the Capital Regional Service Commission to lobby the province for additional physicians. A staff report is provided in the April agenda package.

Treasurer's Report for March & April 2026

Revenue Collected:

- Interest for February \$ 6,607.34
- Interest for March \$ 7,504.74
- Tourism Levy- Jan & Feb \$ 10,287.35

Expenses:

- Black Arcs \$ 10,350.00
- KPMG LLP (Audit Fees) \$ 32,890.00
- WorkSafe NB \$ 17,322.37
- CRSC \$ 12,733.12
- Voyent Alert \$ 5,750.00
- Ice Rescue Course \$ 9,187.35
- CCBF transferred from GOF to GTF \$672,456.00
- WorkSafe NB \$ 9,405.00

***Note- all of the expenses include HST*

At the March Special Meeting of Council, Council authorized the CAO to purchase laptops for the new councillors before the price increased April 1st.

2 Dell Pro 16 laptops and 2 MacBook Air were ordered with a quote of \$7,750.00 + HST

4 quotes were obtained for recruiting services for the CAO position, as per council's direction, the successful recruiting agency was Porter O'Brien in the amount of \$10,000 + HST. These funds will be expensed under 21223 Accounting (Treasurer/HR/Fire)

Property Tax Bill Comparisons: These will be paid in late April.

Property Assessment	2026	2025
Church and Land	\$ 131.03	\$ 131.15
Ralph Gorman Park	\$ 10.72	\$ 8.35
Vacant Land- Somerset	\$ 244.20	\$ 244.42
75061051	\$ 289.45	\$ 289.72
Yoho Lake Park	\$ 444.32	\$ 444.73
Bike Skills Park	\$ 229.90	\$ 230.11
Kingsclear Community Center	\$ 2,593.34	\$ 2595.68
Vacant Land- South Lunn Lane	\$ 41.70	Didn't own in 2025
Vacant Land- West	\$ 399.06	Didn't own in 2025

Lunn Lane		
Hanwell Place	\$27,958.16	\$28,114.46
Vacant Land- North Lunn Lane	\$ 443.13	Didn't own in 2025
Vacant Land- Route 640	\$ 773.51	Didn't own in 2025
75054882	\$ 545.57	\$ 546.08
75397604	\$ 414.54	\$ 414.92
PAN #04142236 Marlow Rd	\$ 79.04	Didn't own in 2025

****As per our purchasing policy, only non-budgeted payments over \$5,000 require Council approval. **Motion required for the approval of the following invoice(s): No payments for April 2026**

Regards,

Terri L. Parker

Terri L Parker
 CAO/Treasurer



Staff Report Climate Change Adaptation Plan

The CAO and Asst. Clerk have been working with Stantec to do a Climate Change Adaption Plan that each municipality is required to have in place by 2030. This project is funded by the province and is to be completed by May- June 2026.

The team from Stantec have met with us on a few occasions virtually, and a committee has been established with members of the public, staff and council. Stantec set up interviews with the committee to discuss their experience and concerns. We will be having a workshop on April 22, here at the office from 9-5pm. After this meeting, Stantec will have what they need to complete the adaption plan but there may be some follow-up to review potential adaptation measures prior to the completion of the plan.

Since signing the agreement with the province, Stantec has been focusing their efforts on the climate data analysis and risk assessments which complements the other aspects of the climate change adaption plan related to Hanwell's assets and the impacts that climate events may have on these assets. They have also been working on developing an impact severity rating system that will be applicable to our municipality since that is not something that Hanwell already has in place.

Public engagement exercises were discussed at the last meeting, and they would like to set up a booth at our Hanwell Craft Fair as well as do an exercise at the Hanwell Park Academy. Any future events will be advertised, and council will be made aware of them.

Sincerely,

Terri L Parker
CAO/Treasurer



STAFF REPORT PHYSICIAN RECRUITMENT

A few meetings have been held to discuss what steps have been taken and what the next steps will be.

November 2025 Workshop (Hanwell representative was not at this meeting, these are the highlights from that meeting)

- The Capital Region has the lowest rate of primary care access in the province
- Municipalities lack information about existing initiatives and processes
- Communities need direct communication with health leadership
- Communities require guidance on how to support new physicians with housing, settlement, and practice set-up
- Municipalities lack clarity on which organizations are responsible for the various recruitment stages
- Besides recruitment of physicians, requirements for staffing including nurses, therapists, social workers, pharmacists and administrative personnel also must be considered.

March 17, 2025

- An Infrastructure Spec Sheet is required so that communities will understand the need of the physician. A few examples were provided; one municipality renovated their clinic to find that they couldn't use it because noise suppression was needed. Another municipality renovated and the doors weren't large enough for the types of equipment that would have been necessary in the facility, the same for the number of hand sinks.
- Municipal incentives- what should they be and how do we know what to do, these are questions that need to be answered.
- A list of all the AED locations in the province and provide it on municipal websites
- A health service working group is needed.
- Better collaboration is needed with the municipalities if we are to move forward in an effective manner.

March 24, 2026

- This working group is important, instead of 14 mayors contacting Horizon, John Smith can compile concerns and make recommendations on our behalf.
- Horizon is working on a vacancy dashboard
- Physician wish list is necessary
- Infrastructure Spec Sheet should include square footage, size of doors, power amps required, sound proofing, number of sinks
- Health care, daycare and housing are all key elements
- Developers are ready to build, but what and where?
- Fredericton is the lowest in the province for clinics (*I'm assuming by city*)
- Horizon is not sharing information with the current physicians, they were not aware that municipalities and the CRSC were doing this report and research
- Ideas for Hanwell to promote the community and the Capital Region:
 - Gift baskets
 - Taking physicians out for dinner
 - Providing brochures and swag to Horizon such as gas cards, hoodies, sweaters, caps, golf balls/shirt, Downtown Bucks

I asked about setting up a booth at these venues when they do the meet and greet and even the City of Fredericton doesn't plan on doing that, they feel that it is the responsibility of Horizon and Vitalite. It was discussed that it would be helpful if a list of events was provided so that communities could decide what they wanted to do and for which event.

Our 1st quarter report was submitted on March 31, 2026 to CRSC stating that we have been attending the meetings and will use the \$2500 funding for promotional material, such as the brochure that was provided by Councillor Dekleva as well as swag for upcoming events.

Sincerely,



Terri L Parker
CAO/Treasurer



Staff Report

SilverMark Consulting and Minister/MLA Miles

A meeting was held on March 30th to brief Minister Miles on Hanwell's pre-development vision, share the community's priorities and timeline, and gather her insights to help inform next steps in the projects.

Q- *What would you most like to see prioritized in Hanwell over the next few years?*

- Growth
- Hanwell is open to embrace all ages so active transportation is important
- Mixed care
- More communication from the province to the municipal level about services (211, Walls Without Borders, Meals on Wheels, Social Development services such as chair lifts)

** We will dedicate a page in a future issue of the Hanwell Herald to these various services so that public can be made aware.

Q- *Two potential plots of property may be available for a facility, Lunn Lane and the Hanwell Road, do either of these locations stand out to you as a good fit for future use?*

- Either would be acceptable

Q- *Are there any concerns, risks, or constraints we should factor in early?*

- EIA have not yet been done and the Minister explained that there are some new regulations.
- Minister can assist us with the province for the infrastructure

Q- *What are the biggest gaps today in Hanwell- housing, care, services?*

- Respite care for primary caregivers
- Day programs for seniors and those with disabilities
- Spaces to hold such events
- Housing and nursing home facilities

Q- *What are 1-2 opportunities that Hanwell should focus on first?*

- The province announced in the 2026-2027 budget that there would be 624 new long-term care beds and an additional 360 long-term care beds, with locations to be announced pending an open request for proposals
- This is the perfect time for Hanwell to move forward with this project
- Long-term care is important but leading up to long-term care is just as important

- Water and sewer are important
- Long-term care needs housing for workers as well.

Sincerely,



Terri L Parker
CAO/Treasurer



Staff Report
Capital Region Workforce Strategy Plan
2026-2031

We met on March 17, 2026 at the CRSC office to discuss the program and how we can make a difference.

Sessions were held across the Region relating to the 2026-2031 Capital Region Workforce Strategy. The purpose of each session was to provide community members an opportunity to share their experiences, challenges, and perspectives as job seekers and employers in the regional workforce. These sessions were held at the following locations:

- Jemseg- March 16
- Oromocto- March 19
- Nackawic- March 30
- Grand Lake- March 31, 2026
- Fredericton- April 9

A survey was conducted for both job seekers and employers and Stiletto, the consulting firm said that they were well received and obtained some useful information.

Some issues that were identified from the municipal leaders at the meeting:

- Housing shortages and the rising cost of rents and housing
- More foreign workers needed
- Post education- If we are aware of the shortages, then universities, community colleges should be increasing their ratio for students/program
- Huge gap in skilled trades, which affects housing and business development
- Childcare is also a huge issue

Sincerely,

Terri L Parker
CAO/Treasurer