



Acting CAO/Treasurer Report May 2026

CAO Recruitment: It was decided that the new council would determine who they would like to have as the CAO. The position should be appointed by June or July 2026. Until that time, any necessary duties will be fulfilled by the Acting CAO/Treasurer.

Silvermark Consulting- A meeting will be scheduled for July to showcase what the consultants and council have done so far to determine which types of care is needed in Hanwell and what they feel would be viable for Hanwell.

Community Wildfire Resiliency Plan (CWRF)- The plan was finalized with various recommendations for Hanwell, rated from low to high priority. There was funding available for phase 2 that closed before our council meeting in June. The Acting CAO/Treasurer met with the fire department executive members to discuss the plan and phase 2. There are two items that were identified as “high priority” and the last one as “medium priority”:

- Complete water supply assessment (dry hydrants, storage reservoirs, and maintenance programs)
- Expand dry hydrant network (add a minimum of three additional dry hydrants)
- Explore the feasibility of constructing a water tower in the Industrial Park

It was recommended by the executive committee to apply for funding for a Water Supply Feasibility Study which will cover all three of these items.

With the climate changes over the last couple of years resulting in drought and fires in NB last year, it is imperative that we identify water sources.

With this funding, the project must be completed by January 31, 2027, and claims submitted by March 14, 2027. The application was submitted on June 9, 2027.

Climate Change Adaption Plan- Staff are working with Stantec and the Province to complete our plan. An in-person committee meeting was held on April 22, 2026, from 9-5pm. The draft is scheduled to be provided to council in June for adoption in July.

MERGE Program- In the past we have worked on two projects through the MERGE program with Planet Hatch/Ignite for a land identification and a water source project. As per council’s motion, we applied for a site plan for the David Bell Park. (Additional information is included under Business Arising).

Parks & Recreation Director Position- We will be advertising for this position to be hired in July so that they can shadow the month of August.

Treasurer's Report for May 2026

Revenue Collected:

○ Interest for May	\$ 7,881.65
○ GST/HST Refund (Oct-Dec 2025)	\$ 55,571.80
○ GST/HST Refund (Jan-Mar 2026)	\$ 30,952.04
○ Tourism Levy- Jan & Feb	\$ 10,287.35
○ HPA Gym Revenue	\$ 5,294.47
○ Hanwell Days- Golf Tournament	\$ 5,893.75
○ Hanwell Days- Sponsorship	\$ 8,000.00
○ Hanwell Herald Advertisements	\$ 575.00
○ Tourism Levy (Mar, April)	\$ 13,889.07
○ Rebate for Recreation Course	\$ 500.00
○ SEED Proceeds	\$ 3,734.38
○ DNR- Forest Fire Reimbursements	\$ 1,547.84

Expenses:

○ TMC & Assoc (April Snow Removal)	\$ 13,102.05
○ Property Tax Bills	\$ 34,597.67
○ CRSC	\$ 15,454.85
○ SPCA	\$ 8,553.72
○ Porter O'Brien (CAO Recruitment)	\$ 5,750.00
○ Cox & Palmer	\$ 8,235.73
○ Traffic Zone Signs (Radar Signs x4)	\$ 11,980.87
○ Brewster Marine (BMI)	\$ 28,750.00
○ NB Municipal Finance Corp <i>**interest on Hanwell Place loan</i>	\$ 13,494.00
○ NB Municipal Finance Corp <i>**interest on Fire Station loan</i>	\$ 14,226.75
○ NB Municipal Finance Corp <i>**principal on Fire Station loan</i>	\$ 49,000.00

***Note- all of the expenses include HST*

****As per our purchasing policy, only non-budgeted payments over \$5,000 require Council approval. **Motion required for the approval of the following invoice(s): No payments for May 2026 needs approval.**

Regards,

Terri L. Parker

Terri L Parker
Acting CAO/Treasurer